

ST PETER'S PRIMARY SCHOOL PLUMBRIDGE



School Prospectus 2018-2019





General Information

Situated in the Sperrins, overlooking the village of Plumbridge, St. Peter's Primary School opened its doors to its first pupils in 1974.

The school has five classrooms one of which is used as a computer suite and a hygiene room. Each class is well equipped with teaching resources and there are shared resources.

The school has 70 pupils and four teachers and six classroom assistants. A friendly, caring atmosphere pervades the school and the entire staff and governors are committed to ensuring the highest possible educational standards and provision for the pupils.

Strong links with parents have been developed over the years and are one of the great strengths of our school. Friends of St. Peter's, has been formed and they organize a variety of activities and events throughout the school year to provide invaluable extra resources for the pupils and school. All parents are welcome to attend any of their meetings and are encouraged to become actively involved in the planned events throughout the year.

Freshly cooked meals, with a choice of main courses, vegetables, salad, bread and potatoes, home cooked dessert and a glass of water or bottle of milk are provided daily in our school canteen in the main building, where pupils may also take their own packed lunches in a warm secure, supervised environment. The school kitchen has obtained and maintained a five star rating for Food Hygiene.



Foreword

A warm welcome to St Peter's Primary School Plumbridge in the parish of Upper Badoney. The purpose of this prospectus is to provide you with a practical guide to the spirit and learning culture of our school. If your child is joining us for the first time we look forward to a happy and fruitful association over the coming years. If you already have a child here we are pleased to renew the links.

Our primary aim is to meet the needs of every child entrusted in our care. We seek to support each child's individuality and develop everyone's talents.

At St Peter's we celebrate perseverance, resilience and risk taking, ensuring children welcome challenges and are not frightened of making mistakes.

We look forward to your support and continued support in the future.

Miss Sheila Falls - Principal

Contact Details

St Peter's Primary School
Plumbridge
OMAGH
Co Tyrone
BT79 8AF

Catholic Maintained
Co. Educational
Age range 4-11

info@stpeters.plumbridge.ni.sch.uk

Tel/Fax No: 028 816 48412

Twitter account: @StPetersPlum1

School Website: www.stpetersplumbridge.com



Staff of St Peter's Primary School 2018-2019

Miss S Falls

Principal

Ms C Gallagher

Senior Teacher

Mrs G Bradley

Assistant Teacher

Mr M Rouse

Assistant Teacher

Miss Conway

Assistant Teacher

Mrs D Craig

Teaching Assistant

Mrs J Maguire

Teaching Assistant

Mrs N Hamilton

Teaching Assistant

Miss B Caldwell

Teaching Assistant

Mrs M Molloy

School Secretary

Mr M McGrinder

Caretaker/Groundsman

Mrs M Carolan

Cook

Mrs B McBride

Assistant Cook

Mrs M Bradley

Assistant Cook



Board of Governors 2018-2019

Fr B Donnelly

Chairperson

Representing Education Authority:

Mr T McNamee

Strabane

Mrs A Lindsay

Plumbridge

Representing D.E.N.I.:

Mr J Carolan

Plumbridge

Representing Parents:

Mrs A Mullan

Plumbridge

Representing Trustees:

Rev B Donnelly P.P.

Plumbridge

Mr C Kearney

Plumbridge

Mrs A Morris

Plumbridge

Representing Teachers:

Mrs G Bradley

Omagh

Secretary

Miss S Falls

St Peter's Primary School, Plumbridge

The Board of Governors usually meet at least once a term





Aims for the Children



“Growing and Learning Together in God’s World”

St Peter’s P.S. promotes high achievement and learning for life by working with children to:

- Develop lively enquiring minds and a spirit of curiosity
- Achieve high standards across the curricular areas
- Instil in pupils a love for life-long learning
- Develop advanced technological skills for more effective learning
- Motivate pupils to become independent learners
- Build self-esteem and respect for others and their environment
- Be flexible and adaptable for the 21st century
- Develop Community Relationships, Diversity & Equality (CRED /Shared Education)

Mission Statement for the School

We believe that each child will achieve success through experiencing:

- A broad, balanced and challenging curriculum
- A stimulating and motivating learning environment
- A varied programme of extra curricular activities and school visits
- An ethos that is supportive, encouraging and friendly and removes barriers to learning
(CRED, ESGS, Shared Education)
- An effective partnership between school, home and the wider community
- A variety of teaching approaches and strategies to meet the learning needs and styles of pupils
- Access to *a range of varied and up-to-date resources*

We demonstrate our commitment to working as a learning community:

- Ongoing self-evaluation to improve on our previous best
- Working collaboratively with all our stakeholders



External Events/Recognition



2016 - 2017 Strabane Feis

Two 2nd places
Five 3rd places
Four highly commended

Strabane Feis Violin
Lotto Grant for School Grounds
Heartstart
Action Cancer Award Gold for commitment to promoting healthy activities for pupils & determination to improve pupils' lifestyles.
Highly Commended Best Kept School Award

2017 -2018

Strabane Feis Poetry
Strabane Feis Violin
Comhaltas Feis
Heartstart
Angling Certificates
Stem Aware Sentius Challenge
Accelerated Reading individual Targets
School G.A.A Blitz
Four children who reached one million words in Accelerated Reading.

2018 -2019

GAA Primary School Blitz
Cumann na mBunscoil Gaelic Football
Strabane Feis Poetry
Strabane Feis Violin
Comhaltas Feis
Heartstart
Four children who reached one million words in Accelerated Reading.
Parental Involvement in Numeracy P3
Childline Ex Programme

Admissions Procedure

If you wish to enrol your child in St. Peter's Primary School, Plumbridge you must complete an online enrolment form available from the Education Authority.

For admission into Year One in September 2019 applications should be made in January 2019. A copy of the School's admission Criteria, as published in E.A's Admission Booklet, is included at the back of this booklet .

Parents of Primary One children will receive an invitation to our Pre-School induction programme in June, at which they will receive a D.E.L.T.A pack. This details all aspects of school life and you will get an opportunity to meet your child's teacher in what will be his/her first classroom. The opportunity to see around the school can be availed of at this time.

P1 children will go home at 12noon to 4th October 2019.



Attendances and Absences

All children should attend school for the requisite days which the law requires unless they are ill. **If children have to miss school for illness or any other reason lasting more than a day parents need to send in a note explaining the absence.** All attendance is recorded on our computerized attendance register. These figures are screened by an Education Welfare Officer.

Currently the attendance figures in St. Peter's P.S for 2018 -2019 are 96.7%. In 2017 - 18 the figure was 96.14%. We are very proud of our high attendance percentage.



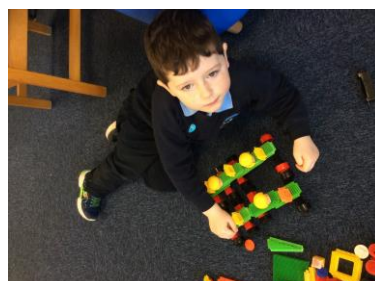
School Opening Hours:

Years 1 & 2 - 9.15am-2pm
Years 3-7 - 9.15am-3.10pm

Break: 10.45 a.m. -11.00 a.m.
Lunch: 12.30 p.m. – 1.15 p.m.



Children should **NOT** arrive at school before 9a.m. as no responsibility can be taken by the school for any children arriving on the premises before this time.



ARRIVING AT/DEPARTING FROM SCHOOL

In the interests of child safety, **NO** cars are permitted in the school yard (there may be agreed exceptions with the Principal).



Please drive **SLOWLY** and **CAREFULLY** in the vicinity of the school. At 2pm it is important that each parent/carer **HOLDS** their child by the hand from the school door to the car.

The Curriculum

We offer each child a broad and balanced education in line with the Northern Ireland Curriculum. The overriding aim is to empower our children to achieve their potential and learn to make informed and responsible decisions throughout their lives. We work hard to nurture skills and encourage our children to grow as individuals, as contributors to society, the economy and the environment.

At St. Peter's we work to enhance the pupils' thinking skills and capabilities in the following key areas:

- Thinking, problem solving and decision making
- Self management
- Working with others
- Managing information
- Being creative

Primary School Life is divided into 3 Stages of Learning

1. **Foundation Stage:** Year 1/2
2. **K.S.1** Year 3/4
3. **K.S.2** Year 5/6/7



The Areas of Learning

- Language & Literacy
- Mathematics & Numeracy
- The Arts
- The World Around Us
- Personal Development & Mutual Understanding
- Physical Education
- Religious Education

Personal Development and Mutual Understanding is being introduced as part of the Curriculum from Year One to Year Seven, in which young people will learn about themselves and how they interact with others, and the society and world in which they live. In St. Peter's we mainly deliver this through the PATHS Programme.

The Curriculum also provides for key elements such as Personal Health, Cultural and Spiritual awareness, Employability and Sustainable Development, which challenge and inform young people's views of the world.

We know that the world is changing, and when your child goes out into the work place they need to be able to adapt. The curriculum provides the opportunity to allow them to develop the skills that will help them to do this.



The Foundation Stage

Young children come into school from a variety of backgrounds, having had a range of diverse learning experiences at home and for most some form of pre - school education. The Foundation Stage, Year One and Two builds on these learning experiences by providing children with an appropriate learning programme to develop their dispositions to learn and the life skills and competencies they need to succeed in school and future life.

Play is a core aspect of learning in P.1/2. It is how children become aware of the world around them and how they continue to discover and develop. It is the vehicle for our children to develop the skills they will need to become confident and independent learners.

Your child will experience a broad variety of learning activities which are specifically designed to build basic skills and ideas, the 'foundation of learning'! You may hear them talking about activities such as shared reading, circle time or sorting, matching and counting. Children will learn a lot from taking part in a range of oral and play based activities, covering all areas of the curriculum.

Your children will be learning to read, write and count from day one and pilot work has shown that introducing this through structured and well-planned activities, this also has benefits for their confidence, self-esteem, motivation and enjoyment of learning.



Assessment

The revised curriculum also means a revised way of assessing your child. Again this builds on what already happens in the classroom and focuses on ongoing assessment by your child's teacher about their knowledge, understanding and skills development.

Teachers can use different assessments and you will have the chance to meet your child's teacher in the first term and talk through their progress. (usually in October)

Diagnostic assessment will help support your child in their learning by helping teachers to find out if they are having any particular difficulties, or if they are finding their learning too easy and need more of a challenge.

Teachers will continually be assessing progress and achievement in All Areas of Learning and Skills. They will be able to pursue a range of assessments for all



year groups. Standardised Tests are carried out for pupils in KS1 & KS2 in Summer Term.

Reporting

Reports of pupils' progress Year 1-7 are given annually by means of a parent/teacher interview in the Autumn term & a written end of year report, in accordance with statutory requirements.

All the revisions to the curriculum, assessment and reporting arrangements should mean that your child has an education through which they learn what they need to for life and work, and that they enjoy their learning and see it as relevant to them.



Special Educational Provision

In line with the Special Educational Needs and Disability (Northern Ireland) Order 2005 (SENDO), this school believes in an inclusive ethos. We aim to educate all pupils by ensuring access to a broad and balanced curriculum, suitably differentiated to meet individual needs so that all children may achieve their potential. Education Plans are drawn up to ensure a carefully planned programme is in place for children with Special Needs. Teachers monitor, assess and record children's learning and progress regularly using formative and summative assessment in order to provide a baseline and set targets for future learning and to keep parents informed.

Where provision beyond what can be given by the class teacher is required, every attempt will be made to provide this by the other staff in the school. If necessary, the specialist services of the EA's Special Education Section will be used.

The Staff under the guidance of the Special Needs Co-Ordinator (SENCO) Ms C Gallagher have put in place procedures for early identification of children with specific learning difficulties under the terms of the Code of Practice for SEN.

We encourage parents to work closely with us in supporting children with learning difficulties and involve them at each stage of the process.

If a parent has a concern regarding Special Educational Needs provision they are encouraged to work in partnership with the school to try to resolve the issue. Where no solution can be reached the Education Authority offers a special educational needs:

- Advice and Information Service
- Dispute Avoidance and Resolution Service (DARS)

www/education-support.org.uk Tel: EA 028 82411411

Children with Special Needs

Care is taken to match curricular provision with pupils' needs. Assessment is used to detect pupils with particular difficulties or special talents. When a child is detected with a significant learning difficulty, our Support Teacher (Ms Gallagher) liaises with parents and class teachers, in accordance with the Code of Practice, to develop an appropriate programme of work. The school also works closely with EA Psychology Service and various learning support agencies.





Schools Council/Eco Council

Each year pupils are given the opportunity to vote for two P6 and two P7 and one P5 and one P4 pupils to form the School Council and Eco Council

We also have an ECO Action Team which will help reduce the environmental impact of the school on the community.

Pupils from P4, P5, P6 and P7 are also nominated and voted for by their fellow pupils. We have previously obtained the prestigious Green Flag Award and during the 2017-18 school year we hope to reapply for the new Green Flag Award

Pastoral Care

St Peter's Primary School aims to establish a caring environment within which the academic, personal, social and spiritual potential of each child will be developed. The pastoral dimension permeates all school activities.



We in St Peter's have a primary responsibility for the care, welfare and safety of the pupils in our charge and we will carry out this duty through our Pastoral Care policy which aims to provide a caring, supportive and safe environment.

Child Protection

Everyone has a duty to protect children from physical, emotional or sexual abuse and from neglect. The child's welfare must always be paramount and this overrides all other consideration.

The Child Protection Programme in this school seeks to support the child's development in ways which will foster security, confidence and independence. As it is central to the well-being of the child it will form an intrinsic part of all aspects of the curriculum. We would also like to make you aware of your responsibility to report any serious concerns regarding suspected abuse to appropriate agencies. Written procedures are in place and follow DENI Circulars.

In reporting the suspected abuse school personnel follow the procedures set out in DENI circulars 1999/10, 2003/13. (Available on DENI website – www.deni.gov.uk)

The Designated Teacher for Child Protection is Miss Falls and in her absence Ms Gallagher and Mr Rouse will assume responsibility for child protection matters. A copy of our child Protection Policy is available on the School Website.

The Safeguarding Team

Fr B. Donnelly

Chairperson of the Board of Governors

Mrs Anne Lindsay

Governor for Child Protection

Miss Sheila Falls

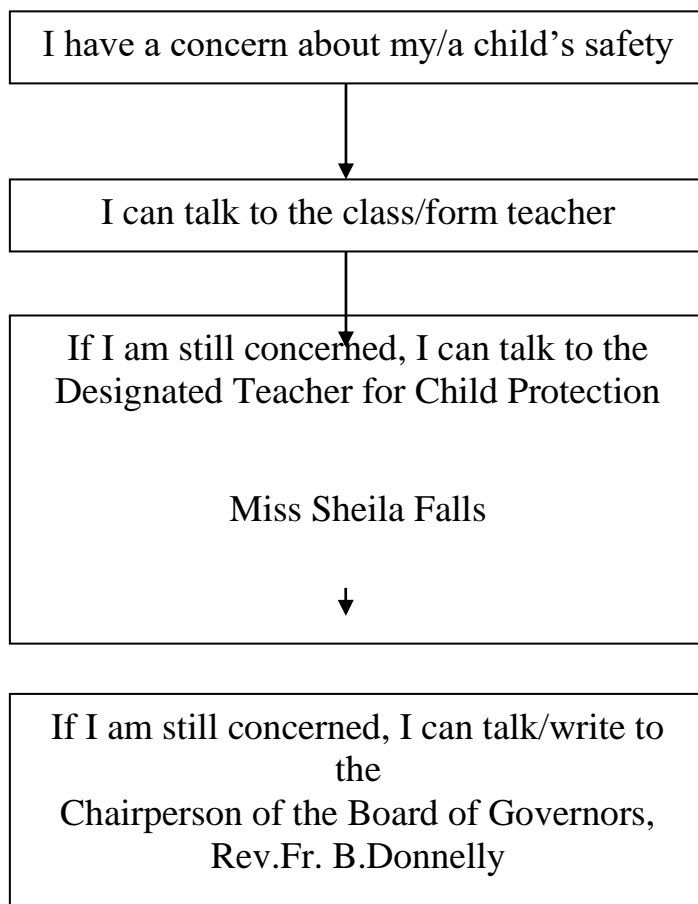
Designated Teacher for Child Protection

Ms Catherine Gallagher/Mr Mark Rouse

Deputy Designated Teachers for Child Protection



Procedure for Parents who wish to raise a Child Protection Concern



**At any time a parent can talk to a social worker at the Gateway Team (Western Trust)
Tel: 028 71314 090
or the
PSNI at the Public Protection Unit
Tel: 999 (Emergency) or 101 (Non-Urgent)**



Positive Behaviour

Our school operates a Positive Behaviour Management Programme based on Rules, Rewards and Consequences.



This Policy which is based on a whole school approach, will be widely disseminated and readily understood by staff, pupils and parents through a process of consultation.

It is dependent on a shared understanding of what is acceptable behaviour among members of the school community. It will have effective links with the school's Pastoral Care, Anti Bullying and Child Protection and SEN Policy.

This policy is designed to promote good behaviour, rather than merely deter anti-social behaviour.



Anti-Bullying

Bullying is a highly distressing and damaging form of abuse whether physical, verbal or an indirect form.

All forms of bullying behaviour are **wholly unacceptable**. Consequently, the school has a responsibility to ensure that the whole school community is pro-active in the prevention of bullying and where it occurs, adequate steps are taken to deal with the issues. However, it is important that all stakeholders fully understand what the term bullying means.

Parents register their concern of alleged bullying to the class teacher and behaviours will be monitored. The class teacher will respond within an agreed time scale (usually 1 or weeks) indicating the outcome and outlining the action taken. From September 2019 all bullying concerns will be recorded on SIMS.

Health and Education

Health Education is taught in the context of other subjects. Healthy eating habits are promoted and encouraged. Children are required to take a healthy snack to school. Children are taught to understand that the well - being of other children and themselves is important and they are made aware of potential danger in and outside of school. Children can purchase a school dinner at a cost of £2.60 per day.

We have a healthy eating policy and therefore encourage the children to eat fruit at break time/lunchtime. Crisps, sweets, fizzy drinks etc are **NOT** allowed. If you believe you are entitled to Free School Meals please contact the school secretary or the Education Authority (Tel: 82 411411). Remember that your application for free School Meals needs to be received every year.



Drugs Education

We believe that this school has a vital preventative role to play in combating the misuse of drugs by young people and we therefore include a drugs education programme in our curriculum.

We want our pupils to make informed and responsible decisions about drugs by increasing their knowledge and by developing in them appropriate values, attitudes and skills. However, we recognise that drug misuse is a whole-community issue and that schools alone cannot solve the drugs problem; the school is only one of a number of groups and agencies which must play a part in the education of young people and we make use of their expertise where possible in the delivery of the programme. The P6/7 children use the HOPE Programme.

Copies of the above policies can be obtained on request from the school.

The Principal will contact parents/guardians if there is any cause for concern about their children's welfare. Parents worried about their children are welcome to come and discuss matters with the Principal or teacher. Meetings can be arranged through the school secretary.

Complaints Procedure

In the first instance a concern should be referred to the class teacher and if unresolved meet with the Principal.

If the matter is still unresolved then the complaint should be made in writing and sent by recorded delivery, addressed to the Chairman of the Board of Governors – Fr. B Donnelly.

The matter will then be dealt with the Board of Governors, CCMS or EA as appropriate. From time to time something may arise which gives cause for concern, but may not be classified as a formal complaint. This concern should be made known to the school principal, either in writing or by telephone. The matter will be dealt with and reported on within 48 hours.

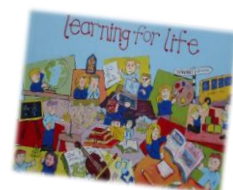
If you are dissatisfied by the outcome, you can refer the matter to the NI Public Service Ombudsman. (NISPO).

Activities

Pupils will be provided with opportunities to participate in a full range of activities both during and after school. The variety and details of these activities will change from time to time depending on the expertise and availability of members of staff and extended school funding.

The range of activities offered to pupils is as follows:

Swimming	Film Club	ICT
Gaelic football	Minecraft	Mandarin
Athletics	Gardening Club	Cultural Experiences
Cycling Proficiency	Newspaper Watch	Coding
Homework club	Archery	
Violin	Art	Culture Days
Tin whistle	Football Blitzes	
Gymnastics	Dance	





Religious Education

The school will endeavour to create the atmosphere of a believing community, committed to living out its daily operation in the Christian way of life. Each child will be encouraged to get to know Christ as a person and follow the way of life he taught by word and example. A carefully structured Religious Education programme, The Alive-O/Grow in Love series, will be taught throughout the school. Children are prepared for the sacraments of Reconciliation, The Eucharist and Confirmation. Strong links between home, school and parish are encouraged. We **support** and deepen the work of parents but can **NEVER** replace it. Our school chaplain is Fr. B Donnelly.

Staff Development

The staff development programme operating in the school is designed so that every member of staff will experience self-development through shared responsibility and mutual interdependence. The programme will ensure that the staff are kept fully abreast of developments in education which concern their work, and are supported fully in these times of rapid change.

Through shared planning and discussion, the staff grow to learn more about themselves and their colleagues and work towards greater cohesion and co-operation as a staff working for the greater good of the pupil in their care.

The staff also work in collaboration with our colleagues from St. Patrick's P.S Gortin and Gortin Controlled P.S.to deliver Shared Education. The Shared Education Programme includes Stem Projects, Pupil Mindfulness Workshops, UICT Projects, Bonding Activities and Drama Workshops. The schools also join together for a number of staff training events.

Homework

All members of staff believe that homework can play an important part in the education process. It allows pupils to practice, apply and consolidate what has been learnt in school and at the same time facilitates parental involvement in the child's learning.



The type of homework set will range from informal tasks in the early years with more formal arrangement in senior classes. Each class teacher will decide on the most appropriate tasks in his/her class and will take into consideration the needs and abilities of the pupils. Homework is NOT always written, it may be a learning exercise
Example:

- Spellings, reading, data collection or tables.

Usually it is expected children in Year 3 spend approximately 20 minutes on homework increasing to 45 – 60 minutes by Year 6 and Year 7 – 1 to 1½ hours.

No written homework is given at weekends in Year 1 – 5 as time must be given to children to take their proper share in family life and develop interests not directly connected with school.

Parents need to ensure that they help their child with homework right from the beginning so that a genuine working partnership can be established between teachers and parents.

Homework tasks will generally cover a wide range of activities. Children could be asked to research topics, make observations, gather and record data, collect materials and conduct interviews. They will be asked to practice musical instruments, learn spellings or tables and practice handwriting.

At all times children will be encouraged to take home books to read. Parents will be encouraged to try to find the time to read with their children and to discuss their books with them. This year we purchased The Accelerated Reading Programme for Yr 3 – 7 pupils and it is important that each night your child reads for approximately 15 -20 minutes.

Most tasks will be directly related to work going on in the classroom and pupils will be asked to practice, apply and consolidate the knowledge and skills which they have learnt in school. Parental support and encouragement will be vital for the success of the homework programme. It is important to note that the amount of homework is at the teacher's discretion and there will be days when no homework will be assigned e.g. sports day and the last few days of term.



School Rules

Children are expected to behave in a way which shows consideration for other people and their property. We expect them to treat both other children and adults with politeness and kindness and to have a regard for the safety of themselves and others. We use the 6 Golden Rules:

1. We listen
2. We are gentle
3. We are honest
4. We are kind and helpful
5. We work hard
6. We look after property



Uniform

Our School uniform is to be worn at all times. Parental support & co-operation are essential in this area

Boys	Navy trousers/bottoms Pale blue polo shirt Navy school sweater
Summer	Navy shorts
	<i>No motif or stripes on bottoms</i>
Girls	Navy skirt/pinafore/bottoms Navy school sweater



Summer Pale blue polo shirt
 blue/white gingham dress

Footwear Trainers – compulsory for indoors and PE (Children in the younger classes wear shoes with no laces)

Official stockists of school uniform for St. Peter's P.S is Select Kidz Omagh (near Dunnes).



PE kit - Boys & Girls

T- shirt
Football shorts

Socks
Trainers



Names on clothing

If children are to arrive home wearing the same clothes in which they left it is compulsory that **ALL** items should be **labelled** with the child's name.

Jewellery

Children are discouraged from wearing jewellery to school because of the safety factor. If children have their ears pierced, then they should wear studs and not long earrings. If children do come to school with inappropriate jewellery, then their teacher may require them to remove the items or not take part in activities where the teacher feels that the jewellery constitutes a safety hazard.

Mobile Phones

No child is permitted to take a mobile phone to school.

School Milk

Milk can be purchased by those who wish to have it at dinner time. This will be charged to the parents at the beginning of each term. It is approximately 20p for a small bottle.



We encourage **ALL** children to drink 'still' water throughout the school day. They may bring a small plastic bottle of water to school, clearly labelled with their name

School Savings



A school scheme is operated in the school in conjunction with the Glenelly Credit Union. All monies should be given to the Credit Union lady who visits the school every Thursday morning. Applications forms can be acquired through the school office.

Results

Due to Industrial Action which is affecting most schools in N.I. no Key Stage results from 2013 to present are published.

The school continues to use data from Standardised Tests to set targets and identify children who need extra help from teacher's professional judgement and end of year standardised scores.



St Peter's P.S Admissions Policy Admissions Criteria

**St Peter's Primary School
Primary School
415 Lisnaragh Road
Plumbridge
Enrolment No: 140
Omagh
Admissions No: 20
BT79 8AF**

Maintained

Tel/Fax	No:	028	8164	8412
PRINCIPAL:	Miss Sheila Falls			
Email:	info@stpeters.plumbridge.ni.sch.uk		CHAIR OF BOARD OF	
GOVERNORS:	Rev. Fr B.Donnelly			

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS.

The Board of Governors have delegated to an Admissions Sub-Committee the task of selecting pupils for admission. The Sub-Committee consists of the Principal and three other Governors.

The following criteria will be applied in the order set down by the Board of Governors of St Peter's Primary School in selecting children for admission to Year 1 in September. Priority shall be given to children resident in Northern Ireland. Priority will be given, in the application of each criterion, to pupils regarded by the Board of Governors, on the basis of supporting evidence from parents/guardians and/or statutory agencies, as having special circumstances (medical, social, security factors).

ADMISSIONS CRITERIA – YEAR 1

- 1 Children of compulsory school age who reside in the Parish of Upper Badoney.
2. Children who at their date of application have a child of the family currently enrolled at the school.
3. Children for whom St Peter's is the nearest suitable school. (measured by the shortest walking distance using google maps).

If there are more applicants satisfying the last one of the above criteria, then the remaining places will be allocated according to age. The eldest child criterion will be established by date – of – birth as entered on a Birth Certificate and in the event of children with similar dates of birth alphabetical order of surnames will be selected.

YEAR 1 ADMISSIONS – AFTER THE BEGINNING OF THE SCHOOL YEAR

Children who apply to enter the school during the academic year will be considered using the same criteria as for Year 1.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

The school does not operate a Waiting List Policy.

ADMISSIONS CRITERIA – YEARS 2-7

1 Pupils will be accepted in order of application.

If over-subscribed on this criterion, children will be selected on the basis of the following Sub-Criteria applied in the order set down.

(a) Shortest walking distance between home and school.

Children will be accepted into Key Stage 2 provided that "in the opinion of the Board of Governors their admission will not prejudice the efficient use of the school's resources".

Provided this condition is complied with, children will be accepted on the following basis.

(b) Children within the
Parish.

After the beginning of the school year, where the number of late applications is more than the number of vacant places available, the normal years 2-7 criteria will be applied.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2016/2017	5	5
2017/2018	11	11
2018/2019	8	8

Charging and Remissions Policy

The Board of Governors have adopted the following Charging and Remissions policy:-

A Charging Policy

It is the policy of the Governors to charge for:-

- Board and lodgings on residential visits
Costs associated with the provision of individual tuition on a musical instrument whether inside or outside school hours unless it is provided as part of the syllabus for an approved public examination or to meet the requirements of Article 11 (1) (b) of the Order.
- Optional extra activities which take place wholly or mainly outside school hours and are additional to the education provided by the school for the purposes of preparing pupils for an approved public examination, or for the purposes of meeting the statutory requirements imposed by Articles (1) (a) and (b) of the 1989 Order. Participation in any such activities is to be on the basis of parental choice and a willingness to meet such charges are made.

B Remissions Policy

Charges will be remitted as follows:

- The charge for the Board and lodgings cost of a residential visit will be remitted in the case of pupils whose parents are in receipt on income support or family credit. The cost will be provided if the visit takes place mainly or wholly in school hours and/or is provided as part of the syllabus for an approved public examination or is required in order to fulfil the statutory duties in relation to the N.I. Curriculum or religious education.

C Voluntary Contributions

- In cases of activities within the school time which the school cannot afford, the school will attempt to subsidize these by asking in advance for voluntary contributions from the parents of those children directly involved. Such requests for contributions will indicate the actual costs to the school and suggest this as a suitable contribution. All the children in the group will take part in the activity, whether their parents have contributed or not. In cases where contributions are such that the school (through the school fund) cannot make up the short fall, the activity will not take place and all contributions already made by the parents for the specific activity will be returned to them.



D Breakage/losses

- The Board of Governors reserves the right to seek to recover from parents the whole or part of the cost of breakages and losses incurred as a result of pupils' behaviour.

Inspection of Documents

A number of documents are available for inspection at the school should parents request this. There are a variety of policies on the school website. Parents wishing to inspect any of the following should give written notice to the Principal at least three clear school days in advance of the time they wish to see them. (This does not preclude an informal request to the Principal, who may make documents immediately available if this is convenient). Copies of the documents may also be made available if a week's clear notice is given. Payment for copying will be required.

Conclusion

Now that you have read this School Prospectus, I hope you will have an idea of the rich and varied life your child will have whilst attending St Peter's Primary School. You can rest assured that your child's wellbeing will be our concern at all times during their school years here. I look forward to welcoming you and your child or children to our school. I hope that you and your child will have many happy years in St. Peter's.
Yours sincerely

Sheila Falls
Principal



Photo Gallery



Gallery of Events



“Education is the most powerful weapon which you can use to change the world!” (Nelson Mandela)



